

**APPENDIX 1
PROCEDURES FOR THE MOVEMENT OF OVER-LEGAL
VEHICLES/LOADS IN EMERGENCY CONDITIONS**

PRIMARY AGENCY Washington State Department of Transportation

SUPPORT AGENCY Washington State Patrol

I. INTRODUCTION

A. Purpose

The following procedures are provided in order for state, and other jurisdictions, to safely secure the equipment necessary to mitigate the proclaimed emergency. Failure to comply with these procedures may result in compounding the emergency by damaging or eliminating available accesses.

II. POLICIES

- A.** The emergency must be proclaimed by the Governor of Washington State and/or other local elected official.
- B.** All size and weight criteria, found in Chapter 46.44 RCW and Chapter 46.38 WAC, for the permitted transport of over-legal vehicles/loads must be met.

III. PROCEDURES

- A.** During normal office hours (7:00 a.m. to 5:00 p.m., Monday through Friday) inquiries to permit over-legal vehicles/loads should be made to:

Motor Carrier Services Office
PO Box 47367
921 Lakeridge Way SW
Olympia, WA 98504-7367
(360) 664-9494
FAX: (360) 664-9440

Payment will be by bankcard. The permit will be transmitted by facsimile to a Washington State Department of Transportation (WSDOT) approved location of the carrier's choice.

Also, during normal business hours, or when telecommunications are severed, the carrier/provider can obtain a permit in person from any of the statewide special motor vehicle permit offices. Payment of fees may be made by cash, check, money order, or bankcard.

During non-office hours, inquiries to permit over legal vehicle/load must be made to the Washington State Patrol (WSP) at:

Ridgefield Port of Entry
(360) 887-8231
Fax (360) 887-0610

Bow Hill Port of Entry
(360) 766-6196
Fax (360) 766-7503

Spokane Port of Entry
(509) 226-3366
Fax (509) 226-0390

Plymouth Port of Entry
(509) 783-4014
Fax (509) 783-4144

Payment of fees must be made by bankcard. A permit authorization number will be given to the carrier over the phone. For carriers moving through the port, the actual permit will be provided (cash, check, or money order will also be accepted in person at the ports).

- B.** The carrier must furnish the following information (use Exhibit A whenever possible):
 - 1. Proposed route.
 - 2. Height, length, and width at extremities (if over legal).
 - 3. If the vehicle(s) is overweight, weight of each axle and spacing between axles, measured from hub centers (a carrier may have a WSDOT Equipment and Axle Spacing Report, the number of that report may be used in lieu of the specific information).
 - 4. If the vehicle(s) is overweight, number and size of tires per axle (same as #3 above).
 - 5. Description of vehicle and/or load being transported (include schematic, if possible).
- C.** WSDOT and/or WSP personnel will review the submitted specifications with the proposed route for any conflicts. Alternative routes may be suggested. If the integrity of a structure is questioned, and no alternative is available, the analysis will be forwarded to the Bridge Preservation Office for final determination prior to issuing a permit.
- D.** Vehicles exceeding legal limitations must acquire permits or permit authorization before each move.